

GENERAL REGULATIONS

Please examine these regulations carefully as all Festival regulations must be adhered to. If any rule of the Festival is infringed disqualification may result.

- 1 The Festival is registered under the Data Protection Act 2018 (revised 2021) and holds personal data only for the purposes of running the Festival. No information is disclosed to third parties.
- 2 **Parents/teachers/chaperones are reminded that it is their responsibility to maintain supervision of their children and their pupils whilst they are on Festival premises. When children are backstage waiting to perform, or are performing, the Festival Stewards will take that responsibility.**
- 3 **It is necessary for teachers and parents to be aware of their responsibilities when entering any performers with limited physical capabilities or special needs, bearing in mind the limitations of the stage and surrounding environment. It is also necessary for the teacher or parent to make the Chairman aware of any such information that would impact on the adjudicators' work.**
- 4 EPAF endeavours to maintain a safe and secure environment for its many participants. All our performing and associated areas are monitored by clearly recognisable stewards. **COMPETITORS SHOULD CAREFULLY STUDY THE PARTICULAR REGULATIONS AFFECTING EACH CLASS THEY HAVE ENTERED.** This Festival is intended mainly for amateurs. For purposes of this Festival, an amateur is someone who does not derive their livelihood from the branch of performance, defined by the class title, in which they seek to enter the Festival. In any ensemble, all members must adhere to that principle. 'Professionals' may only enter Open Classes or take part as Conductors or Accompanists.
- 5 **ALL ENTRIES MUST BE SENT VIA THE OFFICIAL ONLINE ENTRY SYSTEM (including full payment) by the closing date. Entries may be made by the entrant if over the age of 18, or by the entrant's parent/guardian, however, Schools are encouraged to make all entries. All Duets, Trio, Quartets, Mini Group and Group entries are to be made by the Teacher/School. An email of confirmation will be sent.**
- 6 ENTRY FEES ARE NON-REFUNDABLE unless the Festival rejects the entry.
- 7 **ANY ALTERATION TO ENTRIES (i.e., TRANSFERS OR SUBSTITUTIONS) REQUESTED AFTER THE CLOSING DATE FOR ENTRIES WILL INCUR A CHARGE OF £2.00 PER ENTRY.**
- 8 As from the commencement of the Festival, no substitutions are allowed in Solo Classes. Under certain circumstances one substitution may be permitted in Duet or Mini Groups subject to prior approval of the Dance Festival Secretary, confirmation by the Festival Office and payment of a fee of £2.00.
- 9 Any substitutions must be dealt with before 08.30 hours on the day of the competition or the entry may be disqualified.
Transfers and substitutions do not take preference over any entries on an existing waiting list.

- 10 **The Committee reserves the right to accept or reject an entry and no entry will be considered to have been accepted unless the entry fee has been paid. THE COMMITTEE RESERVES THE RIGHT TO DISCONTINUE ACCEPTANCE OF ENTRIES BEFORE THE CLOSING DATE FOR ANY CLASS IF IT IS CONSIDERED THAT NUMBERS HAVE REACHED THE MAXIMUM.**
- 11 **The Competitors age is their actual age on 31st August 2023.** In all classes involving entries for Duets, Trios, Quartets, Mini Groups and Groups – all members must be of the age, or between the ages specified. *See additional regulations for dance.*
- 12 In Choral Classes all performers must have been bonafide members of the choir for at least two months prior to the date of the competition. Members of School Choirs or groups must be on the school register at the time of the Festival. All choirs are allowed a conductor.
- 13 **NO COMPETITOR WHO HAS GAINED A FIRST PLACE IN ANY OF THE MUSIC AND SPEECH CLASSES HELD IN THE EASTBOURNE PERFORMING ARTS FESTIVAL OF 2023 MAY REPEAT THEIR WINNING PERFORMANCE IN THE 2024 FESTIVAL.**
- 14 A different “Own Choice” piece must be chosen for each Music or Speech class entered. A clearly named copy of the pieces selected, as “Own Choice” should be handed to the HALL STEWARD before the commencement of the class, with the competitor’s ticket. The title of “Own Choice” items and the name of the composer/author and publisher must also be clearly written on the reverse of the competitor’s ticket. A copy must also be supplied for the use of the Adjudicator on the day of the competition.
FAILURE TO COMPLY WITH THIS RULE MAY RESULT IN THE COMPETITOR NOT BEING ALLOWED TO PERFORM.
ALL UNAUTHORISED PHOTOCOPIES WILL BE RETAINED AND DESTROYED BY THE FESTIVAL.
See notes at the end of the Rules
- 15 The services of a piano accompanist may be made available if required. However, you need to apply to the Festival Office by email to info@eastbourneperformingartsfestival.co.uk An admission ticket for the piano accompanist will be provided for the class concerned on request.
- 16 Amateur holders of recognised diplomas may not compete in the subject for which they hold diplomas except where otherwise stated.
- 17 **EACH COMPETITOR IS ELIGIBLE TO WATCH ALL CLASSES ON THE DAY/DAYS THEY ARE PERFORMING.** On all other days (when they are not performing in any classes) competitors are then spectators and **MUST** pay in full for the Session/Day they are attending.
- 18 **PARENTS, CHAPERONES AND OTHERS ESCORTING COMPETITORS ARE NOT ENTITLED TO BE ADMITTED WITHOUT PAYMENT.**
- 19 Time limits for all classes must be strictly adhered to.
- 20 **Teachers, parents or competitors, must not directly contact the adjudicator verbally or in writing. All enquires, complaints, protests or representations must be made in writing to the Festival Secretary within seven days of the conclusion of the Festival and must be accompanied by a fee of £20.00, which will be returned if the protest is sustained. The decision of the Executive Committee in all matters of dispute will be final.**

- 21 The decision of the Adjudicator shall be final: they may stop any performance or withhold any award at their discretion.
- 22 **Marks will be awarded as follows:**
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| 90+ | An exceptional performance both technically and artistically. |
| 87-89 | An excellent performance both technically and artistically. |
| 84-86 | A convincing performance both technically and artistically. |
| 81-83 | Shows some artistic appreciation and/or communication. |
| 78-80 | Shows development of technique and/or communication. |
| 75-77 | A performance limited in its communication. |
- 23 **Certificates are awarded to competitors as follows:**
- An Honours Certificate for 90 marks or over.
A Certificate of Distinction for over 85 marks but under 90 marks.
A Certificate of Merit for over 80 marks but under 85 marks.
A Certificate of Attainment for 75 marks but under 80 marks.
A Certificate of Participation for those classes where marks are not awarded.
- Collection of Certificates and Adjudication Sheets can be obtained 60 minutes after the completion of the class, by a teacher or school representative (advised in advance to the Festival Committee), free of charge, at a designated area, which will be manned throughout the Festival.
- 24 No trophies will be awarded unless the competitor obtains at least 85 marks: for Gold Medal Classes 90 marks. In classes involving two test pieces competitors must obtain a minimum average of 85 to qualify for an award.
See additional regulations for Dance
- 25 **TROPHIES are held for nine months but remain the property of Eastbourne Performing Arts Festival. They must be carefully preserved and returned to: Mr Beds, 21 Cornfield Terrance, Eastbourne, East Sussex, BN21 4NS, by the end of November 2024. Competitors who fail to return trophies on time may be prevented from taking an award home at subsequent Festivals.**
- Loss, theft, or damage must be reported to the Trophy Secretary with seven days, otherwise the Trophy Holder will be held liable for replacement of the Trophy. Winners are personally responsible for the cost of having their names inscribed on the trophy. In the event of any trophy being awarded to more than two competitors the Festival Committee reserves the right to withhold presentation.
- For reasons of economy, Festival medals described as Gold, Silver or Bronze are not made of a precious metal.
- 26 **REHEARSALS ARE NOT PERMITTED ON FESTIVAL PREMISES DURING THE FESTIVAL.** However, limbering and warming the voice or musical instrument are (in an appropriate area).
- 27 **Smoking, including e-cigarettes, is not permitted on Festival premises.**
- 28 **REAL FLOWERS, POT PLANTS, LEAVES, NUTS, WHEAT PRODUCTS, FOOD, LIQUID, GLASS AND OTHER BREAKABLE OBJECTS MAY NOT BE USED AS PROPS.**
See additional regulations for Dance

- 29 **THE USE OF ALL MOBILE PHONES, PHOTOGRAPHY ETC. IS STRICTLY FORBIDDEN. EPAF reserves the right to use photographs/films taken by the appointed official photographer to promote the Festival with the permission of the competitor, parent or guardian.**
- 30 EPAF and their staff cannot accept responsibility for lost property. There will be a table for Lost Property at an appointed area during the Festival only.
- 31 No photocopy of music or verse will be accepted unless accompanied by a written authority from the publisher.
- 32 In order to comply with the terms of the Authors Licensing and Collecting Society Agreement, THE TITLE, AUTHOR AND PUBLISHER of any own choice poetry, prose or solo dramatic item performed to a time limit of 10 minutes should be clearly written on the reverse of the Competitor's ticket and handed to the Board Steward before competing in any class. Failure to comply will result in exclusion from the class.
- 33 **WHILST THE FESTIVAL ORGANISER WILL MAKE EVERY EFFORT TO ADHERE TO THE PUBLISHED TIMETABLE, THE CHAIRMAN RESERVES THE RIGHT TO VARY THE STARTING TIME OF ANY CLASS SHOULD THE NEED ARISE. THIS WOULD BE SUBJECT TO THE AGREEMENT OF ALL COMPETITORS AND THE ADJUDICATOR CONCERNED.**
- 34 The Committee reserves the right to qualify or vary any of these regulations as may be required; to change the place and/or time of any class, to appoint additional or substitute adjudicators if necessary.
- 35 **EASTBOURNE PERFORMING ARTS FESTIVAL SHALL ASSUME NO LIABILITY WHATSOEVER IN THE EVENT OF FESTIVAL CLASSES BEING CANCELLED, RESCHEDULED OR POSTPONED DUE TO EXTREME WEATHER. EPAF ARE NOT RESPONSIBLE FOR ANY LOSS TO FESTIVAL COMPETITORS IF, DUE TO INCLEMENT WEATHER, THEY OR THE ADJUDICATORS ARE PREVENTED FROM ATTENDING THE FESTIVAL.**

SONGS FROM THE SHOWS – VOCAL AND DANCE ENTRIES

- 36 ALL PERFORMERS USING MUSIC FROM SHOWS IN CURRENT PRODUCTION ARE SUBJECT TO COPYRIGHT LAW. THEY MAY BE SUNG AS A CONCERT ITEM, I.E. WITH NO COSTUME OR MOVEMENT WITHOUT THE NEED FOR COPYRIGHT PERMISSION BUT WHERE MOVEMENT OR COSTUME IS INCLUDED IN A PERFORMANCE, COPYRIGHT PERMISSION IS REQUIRED. EPAF ACCEPTS THESE ENTRIES ON THE BASIS THAT THE APPROPRIATE COPYRIGHT PERMISSION HAS BEEN SOUGHT. PERFORMERS OR TEACHERS WITH QUERIES ON HOW TO OBTAIN COPYRIGHT PERMISSION FOR PERFORMANCE ITEMS SHOULD CONTACT FESTIVALS HOUSE ON 01625 428297 BEFORE MAKING THEIR ENTRIES.

The Music Publishers' Association has issued a revised Code of Practice on copying works and the following concessions are made for copying own choice pieces from volumes only for the Adjudicator. Other items must not be photocopies without the permission of the copyright holder in each class: *"When an own choice work is selected from a publication containing several different works and which is not published separately, one copy may be made for the use of Adjudication at a Competition or Festival provided that the competitor has already purchased their own copy and that the copy is retained and destroyed by the Administrator or Festival, immediately after the event"*.

- 37 **SHOULD THE COMMITTEE HAVE TO CANCEL THE FESTIVAL DUE THE GOVERNMENT GUIDELINES ON COVID 19 RESTRICTIONS (SUCH AS A LOCAL OR NATIONAL LOCKDOWN), THEN A FULL REFUND WILL BE MADE TO ALL ENTRANTS.**
PLEASE CHECK WEBSITE/FACEBOOK PAGE FOR UP-TO-DATE COVID 19 GUIDELINES NEARER THE FESTIVAL DATES.

ALL COMMUNICATIONS TO:

THE FESTIVAL OFFICE, 70 KINGS AVENUE, EASTBOURNE, BN21 2PD

or by email – info@eastbourneperformingartsfestival.co.uk